

PRACTICAL APPROACH IN FILLING ITR FORMS – 4th JULY, 2019

Presented By:

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INTRODUCTION

- ➤ Electronic filing has been made mandatory in almost all the cases.
- ➤ Major changes in ITR forms
 - > to incorporate the changes made by the Finance Act, 2018 and
 - > to seek additional disclosures
- ➤ It appears that the CBDT has envisaged to turn the ITR forms into Scrutiny forms
- Though the structure of the ITR forms remains the same, yet the number of changes are enormous

COVERAGE

- ➤ Provisions in relation to filing of Income Tax Return
- > Filing of Income tax return
- ➤ Key changes to ITR Forms with relevant Amendments from Finance Act 2018
- > Precautions to be taken while filing ITR
- > Consequences of filing of wrong / filing no information in

ITR

PROVISIONS IN RELATION TO FILING OF ITR

- > Who has to file Income Tax Return?
- > ITR Forms to be used
- > Due dates for filing of tax returns
- ➤ Consequences of Delay

Who has to file Income Tax Return

- > Every company and a firm (incl. LLP) has to file ITR mandatorily.
- A resident person (other than Resident & Not Ordinarily Resident) who holds as a beneficial owner or otherwise, any asset located outside India or has signing authority in any account located outside India or is a beneficiary of any asset located outside India.
- ➤ Individual/HUF/AOP/BOI/Artificial Juridical Person having total income exceeding basic exemption limit without giving effect to Section 10A/10B/10BA and Section 10(38)
- ➤ An assessee who wants to carry forward any loss under any head of income (Except loss under head "Income from House property")- [Section 139(3)]
- ➤ An assesse who wants to claim deduction under Part C of Chapter VIA i.e. sec 80H to 80TT

Who has to file Income Tax Return

- Charitable/religious purposes trusts*
- Political party*
- Certain institutions claiming exemption under Section 10 (Eg. Mutual fund, securitization trust, venture capital fund)*
- University/college/institution [section 35(1)(iii)]
- Business trust
- Investment fund
- An assessee who wants to claim income tax refund

[*Note-If total Income before considering the exemption exceeds maximum amount not chargeable to Tax]

Due Dates for Filing ITR

Explanation 2 to Section 139:

Assessees covered	Due Date (On or before)
Assessee to whom Transfer Pricing Provisions are applicable	30 th November of relevant AY
 Company Person (other than company) liable to any audit Working partner of firm (incl. LLP) liable to audit 	30 th September of relevant AY
Any other assesse	31 st July of relevant AY

Belated Return for A.Y. 2019-20 – March 2020 – Section 139(4)

Consequences for Delay

- ➤ Interest @ 1% per month and part thereof up to the date of payment of taxes Section 234A
- No carry forward certain losses (except HP loss and Unabsorbed Depreciation)
- No allowance of deduction u/s under Part C of Chapter VIA i.e. sec 80H to 80TT
- Loss of Interest on refund under section 244A.
- Penalty of Rs 5,000 if return is filed after due date but before 31st December of Relevant AY or else Rs 10,000/ if filled after that section 271F
- Imprisonment u/s 276CC

Individual and HUF				
Nature of Income	ITR 1	ITR 2	ITR3	ITR4
SALARY INCOME				
Income from salary/ pension (RESIDENTS)	✓	✓	✓	✓
Income from Salary / Pension (NOR /NR)		✓	✓	
Any individual who is a Director in any company		√	✓	
INCOME FROM HOUSE PROPERTY				
Income/ Loss One House Property (No c/f)	✓	✓	✓	✓
Brought forward / carry forward		✓	✓	
More than one house property		√	✓	
INCOME FROM BUSINESS / PROFESSION				
Income from Business / Profession			✓	
Presumptive Cases - Residents			✓	✓
Presumptive Cases - NOR / NR			✓	
Partner of a partnership firm			✓	

Individual and HUF				
Nature of Income	ITR 1	ITR 2	ITR3	ITR4
CAPITAL GAINS				
Holding of unlisted shares during the year		✓	✓	
Gains or loss during the year of investments /property		√	✓	
INCOME FROM OTHER SOURCES				
Family Pension Scheme –Residents	✓	✓	✓	✓
Family Pension Scheme - NOR and NR		√	√	
Dividend > Rs.10lakhs - Section 115BBDA		√	√	
Unexplained income - Section 115BBE taxed at 60%		✓	~	
Deduction u/s 57 (other than FPS)		√	√	
DEDUCTIONS				
Section 80QQB or 80RRB Royalty from Patent or		✓	✓	
Books				
Deduction u/s 10AA or part C of Ch			√	
VIA(incomes)				

Individual and HUF				
Nature of Income	ITR 1	ITR 2	ITR3	ITR4
TOTAL INCOME				
Agricultural Income exceeding Rs.5000		✓	✓	
Total Income > Rs.50lakhs		✓	✓	
B/F or C/F of losses in any head of income		✓	✓	
COMPUTATION OF TAX LIABILITY				
TDS of another claimed (clubbing, Portuguese Civil Code		✓	✓	
Relief u/s 90, 90A or 91 Foreign Tax		✓	√	
OTHERS				
Income from Foreign Sources		✓	✓	
Foreign Assets		✓	✓	
Signing Authority in account outside India		✓	✓	
Portuguese Civil Code - Section 5A		✓	✓	

Other Assessees				
Status of the Assessee	ITR 4	ITR 5	ITR 6	ITR 7
Firm (excl. LLPs) - presumptive Tax	✓			
Firm including LLPs/AOP/BOI/LA/AJP		✓		
Companies other than Section 11			✓	
Persons other than companies required to furnish returns under:				
Section 139(4A) Trust other than Section 11				✓
Section 139(4B) Political Party				✓
Section 139(4C) Various exempt entities				✓
Section 139(4D) Univ.College Inst 35(1)(ii)/(iii)				✓
Business Trust		✓		
Investment Fund - Section 115UB		✓		

FILING OF INCOME TAX RETURN

- ➤ Who can file ITR in physical manner?
- > Requirement of Digital Signature
- > Preparing the ITR Forms
- > E-filing process
- > Manner of verification of return

Who is required to file Return of Income electronically

- Every tax payer shall file the income tax return electronically except a super senior citizen (whose age is 80 years or above)
- ➤ The option available with a tax payer, whose income was below Rs. 5 lakhs during the previous year (i.e. FY 17-18), to file the return in physical form has been withdrawn

Requirement of Digital Signature

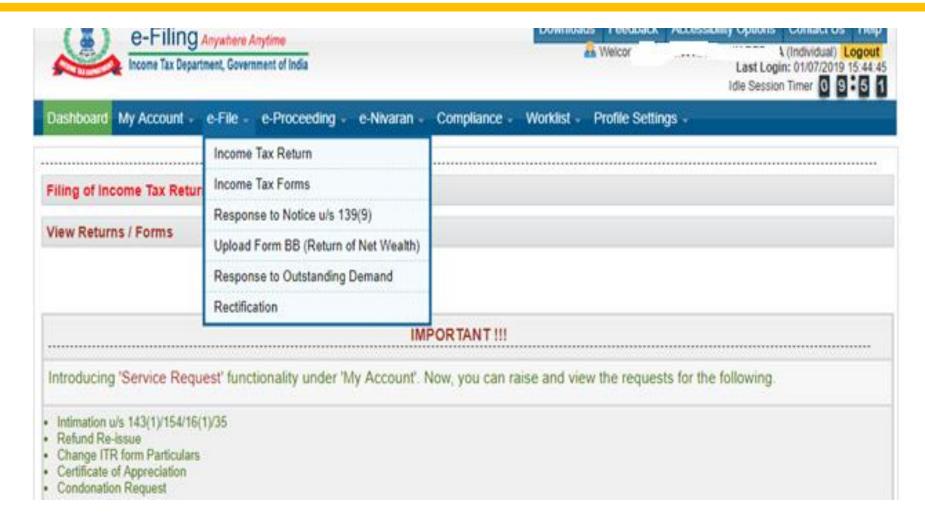
A digital signature is a certificate for demonstrating the authencity of the digital message or document. The presence of a Digital Signature of a person indicates that the person adopts the contents of the electronic message.

- > DSC is mandatorily required in case of uploading the ITR of :
 - ✓ Any Company.
 - ✓ Any firm, individual or HUF to whom provisions of Section 44AB (Tax audit) are applicable.
 - ✓ Political parties.

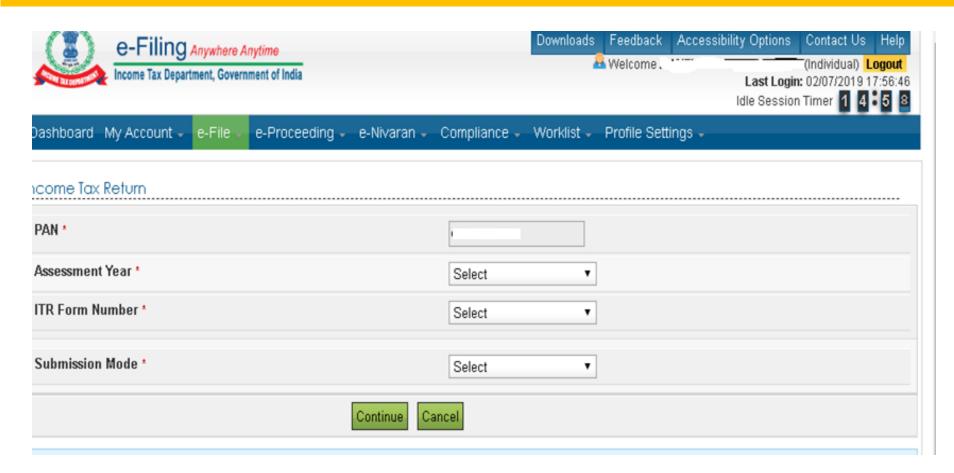
Preparing the ITR Forms

- Prepare and Submit Online ITR
 - ✓ Offline utility not required
 - ✓ Available only for ITR-1 & ITR-4
- ➤ Offline utilities provided by IT Department
 - ✓ Excel Utility
 - ✓ Java Utility
- Various Softwares

E-filing process



E-filing process



Manner of verification of return

Aadhaar OTP Net Banking Bank ATM

Bank Account Number Demat Account Number

KEY CHANGES TO ITR FORMS WITH RELEVANT AMENDMENTS FROM FINANCE ACT 2018

Particulars		Changes in ITR/Amendment	t	ITR
Additional information with respect to residential status		 Assessee is now required to information with respect to residential status 	•	ITR 2,3
(d) Residential Status in India (for individuals) (Tick applicable option) B. Resident but Ordinarily Resident C. Non-resident		You have been in India for 729 days or less during the 7 You were a non-resident during the previous year. (i)Please specify the jurisdiction(s) of residence during the S.No. Jurisdiction(s) of residence 1 2 (ii) In case you are a Citizen of India or a Person of Indian or Total period of stay in India during the previous year (in days)	ious year, and have be Explanation 1 is not ceding years [section preceding years [section previous year - Taxpayer Identification of the previous of stay in years	peen in India for 365 days or et applicable] 1.6(6)(a)] tion 6(6)(a)] tification Number(s)
Residential Status in India (for HUF) (Tick applicable option)	□ Resident	□ Resident but not Ordinarily Resident □ Non	-resident	

Particulars	Changes in ITR/Amendment	ITR
Reporting of gross	• Additional disclosure to state the	ITR 2,3,4,
income offered with	Gross amount of the Income and the	5,6,7
respective head inTDS	corresponding head of income under	
Schedule	which it is offered so that no undue	
	credit of TDS is claimed by the	
	Taxpayer.	

SCHEDULE TDS2 DETAILS OF TAX DEDUCTED AT SOURCE ON INCOME OTHER THAN SALARY [As per Form 16 A issued or Form 16C furnished by Deductor(s)]										
Sl.	TAN of the	Unclaimed TDS	S brought	TDS of the current	TDS credit being claimed this Year	Corresponding Income TDS cr		IDS credit being		
No.	Deductor/ PAN	forward ((b/f)	Fin. Year	(only if corresponding income is being	offered		offered c		arried forward
	of Tenant				offered for tax this year)					
		Fin. Year in which	TDS b/f	TDS Deducted	TDS Claimed	Gross	Head of			
		deducted				Amount				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
i										
ii										
		 		•	·	-				

Particulars	Changes in ITR/Amendment	ITR
Business Name, Code & Description for assessee opting for presumptive scheme	Name, code & description was required to be reported for ITR 3,5 & 6	

SCHEDULE BP – DETAILS OF INCOME FROM BUSINESS OR PROFESSION								
COM	COMPUTATION OF PRESUMPTIVE BUSINESS INCOME UNDER SECTION 44AD							
S.	Name of Business	Business code	Description					
No.			-					
(i)								

Particulars	Changes in ITR/Amendment	ITR
Directorship details	 The ITR forms have made it mandatory for the Directors of the Companies to give the details of the Company in which he is Director during the previous year 	ITR 2 & 3

(h)	Whether you were Director in a comp If yes, please furnish following inform	pany at any time during t nation -	he previous year? (Tick) ☑ ☐ Yes ☐ 1	ЙO							
	Name of Company	PAN	Whether its shares are listed or unlisted	Dire	ector	Iden	tifica	tion N	Vumb	er (D	IN)

Particulars	Changes in ITR/Amendment	ITR	
Schedule FA expanded	 Following changes have been made in Schedule FA:- Details of Foreign Depository account are also required besides foreign bank accounts. Foreign Custodial accounts Foreign equity and debt interest held in any entity Foreign cash value insurance contract or annuity contract. 	ITR & 7	2,3,5,6

Sch	edule	Details of Foreign Assets and Income from any source outside India Details of Foreign Depository Accounts held (including any beneficial interest) at any time during the relevant accounting period)														
											me during the	rele			ng period)	
SETS	Sl No	Country name	Country	Name of financial institution	Address of financial institution	ZIP o	ode Acc	ount iber	S	tatus	Account ope date	ning	bala durin	ak ince ig the iod	Closing balance	Gross interest paid/credited to the account during the period
SS	(1)	(2)	(3)	(4)	(5)	(6)	C	7)		(8)	(9)		(1	0)	(11)	(12)
×	(i)															
POREIGN	(ii)															
2	A2	Details of I	oreign Cust	todial Accou	nts held (inch	ding a	y benefic	al inte	erest)	at any tim	e during the	relev:	nt acc	ountin;	g period	•
OF FO	Sl No	Country name	Country code	Name of financial	Address of financial	ZIP	Account	Sta	ntus	Account			sing ance		s amount paid	credited to the
0.00				institution	institution			1		date	during the			(drop		wided specifying
DETAIL								1		l	period				nature of am	
Σ								1		l						ceeds from sale
								1		l				orr	edemption of fi	
	(7)		-				_	—	0.			_			other inc	
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(.	11)		(12)	
	(i)															
	(ii)														·	

A3	Details of	Details of Foreign Equity and Debt Interest held (including any beneficial interest) in any entity at any time during the relevant accounting period											
SI	Country	Country	Name of	Address of	ZIP	Nature of	Date of	Initial	Peak va	lue Closing	Total	gross	Total gross
No	name	code	entity	entity	code	entity	acquiring	value of	of	value	amo	unt	proceeds from sale
							the	the	investm	ent	paid/ci	redited	or redemption of
							interest	investme	during	the	with re	spect to	investment during
								nt	perio	d	the ho	olding	the period
											during th	1e period	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(1	2)	(13)
(i)													
(ii)													
A4	Details of	Foreign Ca	sh Value In:	surance Cont	ract or	Annuity C	Contract he	eld (includi	ng any l	eneficial int	erest) at a	ny time	during the relevant
284	accounting	g period											
SI	Country	Country	Name of	financial	Add	ress of	ZIP code	Date of cor	ntract	The cash v	alue or	Tota	ıl gross amount
No	name	code	institutio	n in which	fina	ncial			s	urrender va	ue of the	paid/cr	edited with respect
			insurance o	ontract held	insti	tution				contra	ct	to the c	ontract during the
													period
(1)	(2)	(3)	((4)	((5)	(6)	(7)		(8)			(9)
(i)													
(ii)													

Particulars	Changes in ITR/Amendment	ITR
Investment in unlisted companies	• To keep a check on issue of shares by a closely held companies and investment made therein by shareholders, a new table has been inserted in new ITR form to seek the following details:-	ITR 2,3 &5

i)	Whether you If yes, please	i have hel furnish f	ld <mark>unlist</mark> following	ed equity sh g informatio	ares at s n in res	my time during the property of the property of equity	ng the prev shares	ious year?	(Tick) 🛮 🗆 Yes		l No		
	Name of company	PAN	Openi	ng balance		Share	s acquired	during the y	ear	Shares tra during t		Closin	ig balance
			No. of shares	Cost of acquisition	No. of shares	Date of subscription / purchase	Face value per share	Issue price per share (in case of fresh issue)	Purchase price per share (in case of purchase from existing shareholder)	No. of shares	Sale considera tion	No. of shares	Cost of acquisition
	1	2	3	4	5	6	7	8	9	10	11	12	13
													_

Particulars	Changes in ITR/Amendment	ITR
Reporting of assets and liabilitiess by start-ups and unlisted companies	• New Schedules AL1 and AL2 have been inserted in ITR forms where in details about the assets and liabilities are required to be furnished such as date and cost of acquisition of asset, purpose for which asset is used, PAN of the person from or to whom loan or advance is given or accepted, vehicle registration number, etc.	ITR 6

Assets and liabilities as at the end of the year (mandatorily required to be filled up by an unlisted company) (other than a start-up for which Schedule AL-2 is to be filled up)

edı	ıle A	L-1 to be			reres us	at the c	na or the yea	to the year (manualority required to be fined up by an ambied company) (blief than a size-up for which beneaute 122-2 is									
П	A				land a	ppurten	ant there to, o	or both, bei	ng a residentia	l house							
	Sl. No.		Addre	ess			Pin code	1	Date of acquisi	ition	Cost o	f acqui	sition Rs.		urpose for ropdown to		
	(1)		(2)				(3)		(4)			(5)			(6)	
	(i) (ii)																
1		Details of l	and o	r buil	ding or	both no	ot being in the	nature of	residential hou	ise							
	Sl. No.		Addre				Pin code		Date of acquis		Cost o	f acqu	isition Rs.		urpose for ropdown to		
	(1)		(2)				(3)		(4)			(5)			(6)	
	(i)																
	С	Details of	listed	equity	y share	S											
		(Openi	ing ba	lance		Shar	es acquired	ar S	shares transf	erred	during the yea	ar	Closing 1	balance	.	
		No. of shares		e of ires		st of isition	No. of share	es Type shar				pe of			of Type es share		Cost of quisition
		1	2	2		3	4	5		6	7	8	9	10	11		12
í																	
	D	Details of	unlist	ed equ	uity sha	ires											
		Name o		PA	N	Openin	ng balance		Share	s acquired dı	ıring the yea				ansferred the year		osing lance
						No. of hares	Cost of acquisition	No. of shares	Date of subscription / purchase	Face value per share	Issue price per share (in case of fresh issue)	per si of pu	chase price hare (in case rchase from existing treholder)	No. of shares	Sale considera tion	No. of share	Cost of acquisit ion

\mathbf{E}	Details of o	ther secu	rities														
	Type of securities	Whethe listed or unlisted		Opening	balance			Securiti	es acquire	l durin	g the y	ear			s transferred g the year		osing lance
				No. of ecurities	Cost of acquisition	No. of securitie s	subsc	Date of bscription/ value per purchase share Issue price of security (in case of fresh issue) Purchase price per security (in case of purchase from existing holder)		No. of securities	Sale consideratio n	No. of secur ities	Cost of acquisit ion				
F	Details of c	apital cor	tribu	tion to oth	er entity												
	Name of entity		PAN		Opening balance		ount ibuted the ye	l di	ount withd aring the y		n Amount of profit/loss/ dividend/ interest debited or credited during the year				Closing baland	e	
G	Details of 1	Loans &	Advan	ices to any	other conce	rn (If mo	ney lei	nding is r	ot assessee	's subs	tantial	business)					
	Name of th person	e]	PAN		Opening	Balance		Amou	nt received	Am	ount pa	I .	debited any	, if Closi	ng balance	Rate o	-
Н	Details of n	notor veh	icle, ai	ircraft, ya	cht or other	mode of t	ransp	ort									
	Particu	ılars of as	set	Regi	stration num vehicle	ber of	C	ost of ac	quisition		Da	ate of acquis	tion		Purpose for v (dropdown to b		

I	Details of Jewellery, archaeological collections, drawings, paintings, sculptures, any work of art or bullion										
	Particulars of asset	Quantity	Cost of acquisition		Date of acqu	isition	Purpose of use (dropdown to be provided)				
J	Details of liabilities										
	Details of loans, deposits and advances taken from a person other than financial institution										
	Name of the person	PAN	Opening Balance	Amou	nt received	Amount paid	Interest credited, any		Rate of interest (%)		

Particulars	Changes in ITR/Amendment	ITR
Reporting of shareholding by start-ups and closely held companies	• ITR forms have introduced a new schedule "Schedule SH 2" wherein start-ups are required to provide the following information on the shareholders and the share applicant (in case allotment is pending):-	ITR 6

SCHEDULE SH-2

NOTE

SHAREHOLDING OF START-UPS

capital company/

venture capital

fund/specified company/any other person)

If you are a start-u	If you are a start-up which has filed declaration in Form-2 under para 5 of DPHT notification dated 19.02.2019, please furnish the following details of shareholding;-										
Details of sharehol	ding as at the end of t	he previous	year								
Name of the shareholder	(drop down to resident/ ventu venture capital fui	re capital co	- non- mpany/	Type of share	PAN	Date of allotment	Number of shares held	Face value p share	er Issue Price per share	Paid up value per share	Share premiu m
							Total				
Details of share and	plication money pendi	ng allotment	t as at the e	and of the pr	evious vea	r	Total	1			
Name of the applicant		of applicant ovided- non- pany/ venture	resident/ e capital	Type of share	PAN	Date of application	Number of shares applied for	per share		Share applicati on money	Share applicat ion
	juna/ specified compl	iny/ uny oine	r person)								premiu m
							Tota	al			
Details of shareho	lder who is not a share	eholder at th	e end of th	e previous v	ear but wa	ıs a shareholder	at any time du	ring the previo	us vear		
Name of the shareholder	Category of shareholder (drop down to be provided- non- resident/ venture	Type of share	PAN	Date of allotment	Numb er of shares held	Face value per share	Issue Price per share	Paid up value per share	Date on which ceased to be shareholder	Mode of cessation	In case of transfer , PAN of the new

For definition of expressions— "venture capital company", "venture capital fund" and "specified company", please refer DPIIT notification dated 19.02.2019.

shareho

lder

Particulars	Changes in ITR/Amendment	ITR
Standard deduction from salary income	•The Finance Act, 2018 introduced standard deduction upto Rs. 40,000/- or the amount of salary received whichever is less in place of conveyance allowance and medical reimbursement.	ITR 1,2,3 and 4 have been amendment wherein a new row is added to enable the assessee to claim the benefit of standard deduction.

Particulars	Changes in ITR/Amendment	ITR
Salary Income to be reported on gross basis	•For A.Y. 2019-20, an individual has to mention his gross salary and then the amount of exempt allowances u/s 10 shall be deducted to arrive at the net figure of salary. Further new ITR forms seek single reporting of all allowances u/s 10 which includes: -Encashment of Leave, - Provident Fund, -Leave Travel Allowance, -House Rent Allowance, etc	ITR 1,2,3 & 4

Gross Salary (ia + ib + ic)		i
a Salary as per section 17(1)	ia	
b Value of perquisites as per section 17(2)	ib	
c Profit in lieu of salary as per section 17(3)	ic	2) (4) 40
Less allowances to the extent exempt u/s 10 (drop down to be	provided in e-filing utility)	ii
Net Salary (i – ii)	iii	
Deductions u/s 16 (iva + ivb + ivc)	S	iv
a Standard deduction u/s 16(ia)	iva	
b Entertainment allowance u/s 16(ii)	ivb	
c Professional tax u/s 16(iii)	ivc	

Particulars	Changes in ITR/Amendment	ITR
TAN of employer mandatory in Salary Schedule	•TAN(Tax Deduction and Collection Account Number) of the employer is required to be furnished if tax is deducted by the employer on the said income from salary. •Previously, PAN of the employer was required to be quoted which wasn't mandatory.	ITR 2 & 3 ITR 1 & 4 are not impacted by this change as the relevant forms do not have a separate

Schedule S	Details of Income fr	om Salary	1000		
Name of Er	nployer	Nature of employment (Ti ☐ Govt. ☐ PSU ☐Pensioners ☐ Others	ick) 🗹	TAN of Em deducted)	ployer (mandatory if tax is
Address of	employer	Town/City	State		Pin code/ Zip code

Particulars	Change in ITR/Amendment	ITR
Pensioners' Checkbox	•Under Part A, 'Pensioners' checkbox has been introduced under the 'Nature of employment' section.	

PAN		Name	Date of Birth	Aadhaar N Aadhaar)	umbe	r (12 di	git)/A:	adhaa	r En	rolm	ent Io	i (28 dig	git) (If	eligible	for
CONSTRUCTION OF THE PROPERTY O		14-201	D D M M Y Y	YY											
Mobile No.		Email Address	,	Address: Flat/D Office Area/local		ek No. 'own/Ci		1000	remis Sta		ilding/ Count	Village . y		treet/Pa n code	st
Filed u/s (Tick) [Please see instruc	tion]		pefore due date, 13 er condonation of de	Control of the Contro	39(5)-	Revise	100	Natur Govt	V 1400 A	1000000		t- ensione	rs 🗆	thers	5
Or Filed in resp	onse to notice u/s	□ 139(9), □ 142	2(1), ☐ 148, ☐153A	□ 153C	xu .	X 150 0	=3	20-0	ne-ar						
If revised/defect	ive, then enter Rec	eipt No. and Date	of filing <mark>original retu</mark>	rn (<i>DD/MM/YYYY</i>										1 1	
If filed in respons	e to notice u/s 139(9)/1	142(1)/148/153A/1530	C or order u/s 119(2)(b)	- enter Unique Numb	er & Da	ate of suc	h Notic	e or Or	der				(i) (i)	11	

Particulars	Change in ITR/Amendment	ITR
Assesse	•New Schedule has been inserted asking for	ITR 2 & 6
claiming	details of donations for scientific research or	
Deduction	rural development:-	
u/s 80 GGA		

Schedule 80CGA Details of donations for scientific research or rural development

S. No.	Relevant clause under which deduction is claimed (drop down to be provided)	Name and address of donee	PAN of Donee		unt of donati	Eligible Amount of donation
				Donation in cash	Donation in other mode	
i						
ii						
	Total donation					

Particulars	Change in ITR/Amendment	ITR
Medical Insurance deduction under Section 80D	• The Limit amended to provide the deduction in respect of Senior Citizen to Rs. 50,000/- instead of Rs. 30,000/	ITR 1,2,3,4

Particulars	Change in ITR/Amendment	ITR
Deduction U/s 8oG	Donation given us 80 G need to be bifurcated for donation given in cash and elsewhere	ITR 1,2,3,4

Schedu	le 80G Details of donations entitled for deduction	under section 80G		
A	Donations entitled for 100% deduction without qualifying limit			
	Name and address of donee	PAN of Donee	Amount of donation	Eligible Amount of donation
			Donation in Donation in Total cash other mode Donation	ı
	i ii			
	iii Total		 	
E	Donations entitled for 50% deduction without qualifying			
	Name and address of donee	PAN of Donee	Amount of donation	Eligible Amount of donation
			Donation in Donation in Total cash other mode Donation	
88	i			
<u> </u>	ii			
8 _	iii Total			
Ē c	Donations entitled for 100% deduction subject to qualifying limit			
IS	Name and address of donee	PAN of Donee	Amount of donation	Eligible Amount of donation
DETAILS OF DONATIONS			Donation in Donation in Total cash other mode Donation	ı
	i			
	ii			
	iii Total			
I	Donations entitled for 50% deduction subject to qualifying limit			
	Name and address of donee	PAN of Donee	Amount of donation	Eligible Amount of donation
			Donation in Donation in Total cash other mode Donation	
	i			
	ii			
	iii Total			
E	Total donations (Aiii + Biii + Ciii + Diii)			

Particulars	Change in ITR/Amendment	ITR
	 'Arrears and Unrealised rent received during the year less 30%' is added as a new row and shall be reported Property wise. Special Provision for the same was brought by Finance Act, 2016 	Up till last year

j	Arrears/Unrealised rent received during the year less 30%	lj	

Particulars	Change in ITR/Amendment	ITR
property option	•The option of deemed let out property shall be selected in respect of that house property which has not been claimed as SOP by the assessee. •ITR 1 & 4 can be used only in case of income from only one house property.	ITR 2,3,5,6 and 7 already had three options namely:-

(Tick ☑ the applicable option]	ıme(s) of Tenant let out)	N of Tenant(s) (if available) PAN/TAN of Tenant(s) (if TDS cr	edit is claimed)
☐ Let out ☐ Self-occupied ☐ Deemed let out			
a Gross rent received or rec	la		

Particulars	Change in ITR/Amendment	ITR
PAN of tenant	•Furnishing of PAN of tenant is mandatory, if tax is deducted u/s 194-IB and TAN of tenant is mandatory if tax is deducted under section194-I.	, 0, 0

	ame(s) of enant (if let out)	N of	Ten	ant(s) (Plea	ise s	ee n	ote)	PAN	/TA	N of	Ten	ant(s	s) (P	lease	see	note))
Ι																			
П																			

L		egative take the figure to 21 of schedule C 1 L/v)	
	NOTE	Furnishing of PAN of tenant is mandatory, if tax is deducted under section 194-IB.	
	NOIL	Furnishing of TAN of tenant is mandatory, if tax is deducted under section 194-I.	

Particulars	Change in ITR/Amendment	ITR
Tax Rate for small domestic companies	•The Finance, Act 2018 has increased the turnover limit from 50 crores to 250 crores for AY 17-18 to apply concessional rate of 25% tax rate.	• ITR 6
Gain/Loss on account of foreign exchange fluctuations	•The Finance Act,2018 has inserted a new section 43AA to provide for the tax treatment of foreign exchange fluctuations other than those dealt with Section 43A.	been amended in Part A-P&L wherein

Particulars	Change in ITR/Amendment	ITR
Foreign Exchange fluctuation	• Gains/Loss arising from foreign exchange fluctuations shall be allowed as income/loss u/s 43AA if computed in accordance with ICDS-VI.	shown under Schedule ICDS.

	Transaction Tax (511)		
vii	Profit on sale of other investment	vii	
vii	Gain (loss) on account of foreign exchange fluctuation u/s 43AA	viii	
	Profit on conversion of inventory into capital asset u/s 28(via)		
ix	(FMV of inventory as on the date of conversion)	1X	
	a a w. wa		

Particulars	Change in ITR/Amendment	ITR
reporting of	 ITR 5 doesn't require bifurcation anymore of Interest Paid to Partners and Non Partners unlike last year. The Interest paid to Foreign company, Outside India, Non 	ITR 5
	Resident & Others remains as a bifurcation.	

Particulars	Change in ITR/Amendment	ITR
Schedule P&L to seek more information	 New parts have been inserted in place of existing Part AP&L. Manufacturing Account Trading Account Profit & Loss Account. 	ITR 3,5& 6
	 For assessee engaged in manufacturing shall be required to fill all three account to arrive at profit and loss account whereas service providers and traders can directly start from trading account. 	

-	peming	Inventory				
A	i	Opening stock of raw-material	i			
1	ü	Opening stock of Work in progress	ii			
	[radir			ill items 4 to 12 in	i a case where regular l	books of acc
unti 4		maintained, otherwise fill items 61 to 64 as a nue from operations	ipplicable)			
	A S	ales/ Gross receipts of business (net of returns o	and refunds and	duty or tax, if any	,	
		i Sale of goods	i			
		•	•	•		

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14 Other income

Particulars	Change in ITR/Amendment	ITR
Disclosure of name and address of debtor in case of bad debts	of more than Rs 1 lakh would have to be disclosed with PAN of	

		10th (1 + 11)								4/111	ı				
40	Bad de	ad debts (specify PAN of the person, if available, for whom Bad Debt for amount of Rs. 1 lakh or more is claimed and mount)													
	i	i 48i													
	ii 48ii														
	iii	iii				48iii									
	iv	Rows	can l	be ado	ded as	requ	ired					48iv			
		Others (more than Rs. 1 lakh) where PAN is not available (provide name and complete address)					48v								
	vi	Others (amounts less than Rs. 1 lakh) 48vi													
	vii	Total	Bad	Debt	(48i +	48ii -	+ 48ii	i + 48	iv + 4	8v +	48vi)			48vii	

Particulars	Change in ITR/Amendment	ITR
GSTIN and GST turnover	 Last year forms had a new Schedule requiring GSTIN of the assessee and turnover as per GST return filed by the assessee, only for who had opted for presumptive taxation and filing return in ITR 4.Same schedule has been incorporated in ITR's 3,5& 6. 	07.73

Sche	Schedule CST INFORMATION REGARDING TURNOVER/GROSS RECEIPT REPORTED FOR GST								
Ø	Sl. No.	GSTIN No(s).	Annual value of outward supplies as per the GST return(s) filed						
FCSS	(1)	(2)	(3)						
TO OF									
Please furnish the information above for each GSTIN No. separately									

Particulars	Change in ITR/Amendment	ITR
Disclosure of turnover and profit from speculative activities	 A separate schedule has been inserted in Schedule P&L which has the following information:- Turnover from speculative activities. Gross profit Expenditure Net income from speculative activities. 	3 ,0

66	i	Turnover from speculative activity	66i	
	ij	Gross Profit	66ii	
	ij	Expenditure, if any	66ii	
	İV	Net income from speculative activity (66ii - 66iii)	66iv	

Particulars	Changes in ITR/Amendment	ITR
No reporting of transactions with registered and unregistered suppliers under GST	• Last year every company, whose accounts are not required to get their accounts audited u/s 44AB had to report details of transaction entered with registered or unregistered suppliers under GST. This requirement has been removed in new ITR 6.	ITR 6

Particulars	Changes in ITR/Amendment	ITR
Disallowance under Section 14A, separate reporting	• Separate reporting in Schedule OI is required for disallowance made under Section 14A.	

	trus amount of broth char Beaote to tax under section 41		
5	Amount of income or expenditure of prior period credited or debited to the profit and loss	15]
	account (net)		
(Amount of expenditure disallowed u/s 14A	16	

Particulars	Changes in ITR/Amendment	ITR
Reporting of audit under any Act separately in ITR	liability of assessee for audit under any Act	ITR 3

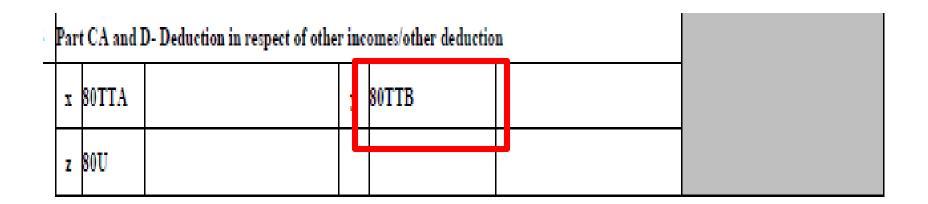
(e)	If liable to audit under any Act other than the Income-tax act, mention the Act, section and date of furnishing the audit report?								
	Act and section	(DD/MM/YY)	Act and section	(DD/MM/YY)					

Particulars	Changes in ITR/Amendment	ITR
Reporting ultimate immediate parent company	Foreign companies are required to report the following information:-	ITR 6

In case o	In case of Foreign company, please furnish the details of immediate parent company.									
S.No Name		Address Country of residence		PAN (if allotted)	Taxpayer's registration number or any unique identification number allotted in the country of residence					

Particulars	Changes in ITR/Amendment	ITR
Gross Receipts through A/c payee cheque /draft or any mode		ITR 3,5 & 6

Particulars	Changes in ITR/Amendment	ITR
	•Interest income earned from savings deposits, deposits with banks or post office or co-operative banks by a senior citizen shall be allowed a deduction of Rs.50,000/	



Particulars	Changes in ITR/Amendment	ITR
DDT on deemed dividend covered under section 2(22)(e)	 Dividend distribution tax @ 30% has been levied on loan/advance given by a closely held companies to its shareholders who have substantial interest in such company, or to a concern in which such shareholder has been substantially interest is deemed dividend u/s 2(22) (e) of the Act. Consequently shareholder is not liable to pay any tax on such deemed dividend. A new entry for deemed dividend has been inserted in Schedule DDT. 	New rate in Schedule DDT with 15% - Now you can

Particulars	Changes in ITR/Amendment	ITR
Nature of residuary income	• It is mandatory for an assessee to specify the nature of income taxable under the head income from other sources for ITR 1 and 4.	ITR 1 &4

Particulars	Changes in ITR/Amendment	ITR
Bifurcation interest income	• Separate reporting of interest income from various sources	ITR 1,2,3,4,5,6&7

b Int	terest, Gross (bi + bii + biii + biv)	1Ъ	
i	From Savings Bank	bi	
ii	From Deposits (Bank/ Post Office/ Co-operative) Society/)	bii	
iii	From Income-tax Refund	biii	
iv	In the nature of Pass through income	biv	
V	Others	bv	
	. 1	-	

Particulars	Changes in ITR/Amendment	ITR
Accrual or receipt of dividend and income by way of lotteries, crossword puzzle	 Assessee can disclose the accrual or receipt of dividend income taxable u/s 115BBDA and income by way of winnings from lotteries, crosswords puzzle for each quarters of Advance Tax 	– Schedule OS

0 Information about accrual/receipt of income from Other Sources

S.No.	Other Source Income	Upto 15/6	From 16/6 to 15/9	From 16/9 to 15/12	From 16/12 to 15/3	From 16/3 to 31/3
		(i)	(ii)	(iii)	(iv)	(v)
	Dividend Income u/s 115BBDA					
2	Income by way of winnings from lotteries, crossword puzzles, races, games, gambling, betting etc. referred to in section 2(24)(ix)					

Particulars	Changes in ITR/Amendment	ITR
Details of Agricultural land to be furnished if agriculture income exceeds Rs. 5 lakhs	Additional details in new ITR forms if net agricultural income earned during the year exceeds Rs. 5 lakhs:-	ITR 2,3,5 & 6

vi	In case the net agricultural income for the year exceeds Rs.5 lakh, please furnish the following details (Fill up details separately for each agricultural land)		
	a Name of district along with pin code in which agricultural land is located		
	ь	b Measurement of agricultural land in Acre	
	c Whether the agricultural land is owned or held on lease (drop down to be provided)		
	d	Whether the agricultural land is irrigated or rain-fed (drop down to be provided)	

Particulars	Changes in ITR/Amendment	ITR
Section 54 EC exemption can be claimed on transfer of Land & Building only	 The scope of this exemption is significantly curtailed and now it is allowed only if long term capital gain arising from transfer of an immovable property is invested in specified bonds. The time limit of such bonds is increased to 5 years from 3 years. 	have been amended to restrict this

Particulars	Changes in ITR/Amendment	ITR
Full value of consideration in case of transfer of land or building (Section 43CA, 50C and 56(2)(x)	 Actual sales consideration shall be deemed to be the full value of consideration if stamp duty value does not exceed 105% of actual sales consideration. 	

1	Fron	n sal	e of land or building or both		
	a	I	Full value of consideration received/receivable	ai	
		Ii	Value of property as per stamp valuation authority	aii	
			Full value of consideration adopted as per section 50C for the purpose of Capital Gains [in case (aii) does not exceed 1.05 times (ai), take this figure as (ai), or else take (aii)]		
	b	Ded	uctions under section 48		

Particulars	Changes in ITR/Amendment	ITR
Profit on conversion of inventory into capital asset to be reported under profit and loss account	Difference between the cost and fair market value of inventory as on the conversion date shall be income from business and profession	ITR 3,5& 6

	D. C		
iv	Profit on conversion of inventory into capital asset u/s 28(via)	iv	
IA	(FMV of inventory as on the date of conversion)	IX	

Particulars	Changes in ITR/Amendment	ITR
Transfer of Immovable property, additional information now required	• It is mandatory to furnish the PAN of the buyer in ITR form if tax has been deducted u/s 194IA or PAN is quoted by buyer in the registration documents.	ITR 2,3,5& 6

f	In case	of transfer of immovable property, please furnish the following details (see note)						
	S.No.	Name of buyer(s)	PAN of buyer(s)	Percentage share	Amount	Address of property	Pin code	
NO)TE ►	the documents.				n 194-IA or is quoted b		

Particulars	Changes in ITR/Amendment	ITR
Withdrawal of Section 10(38)	 Long term capital gains arising from transfer of securities, being equity shares, units of equity mutual fund or units of business trust are now taxable Separate entry of transfer of securities will have to be filled in the ITR as a separate column of FMV. 	ITR 2,3,5& 6

- ➤ Long Term Capital Gains on transfer of:
 - > equity shares where STT has been paid on acquisition and transfer of such shares
 - > equity oriented funds or a unit of a business trust where STT is paid at the time of redemption of such units
- ➤ Amount of Long Term Capital Gains exceeding Rs 1 lakh Taxable @ 10%
 - New Section 112A (CBDT FAQs, Notification No. 370149/20/2018-TPL dated 4 February 2018)

Cost of Acquisition- Specified Assets acquired before 1st February 2018- Sec

- 55(2) (ac) -
 - Higher of:
 - ❖ Actual Cost of Acquisition, &
 - Lower of
 - ✓ FMV as on 31st January 2018
 - ✓ Full Value of Consideration

> FMV means:

- <u>listed on any recognized stock exchange</u> Highest price of the capital asset quoted on 31st January, 2018,
- <u>If no trading in such shares</u> highest price on a date immediately preceding 31st January 2018.
- Not listed on recognized stock exchange Net asset value of such asset as on the 31st January, 2018
- ➤ No benefit of indexation Third Proviso to Sec 48
- Deduction u/s 54F- allowed
- ➤ Chapter VI-A Deductions, Rebate u/s 87A not allowed
- > In case of Loss: Setoff and Current forward is allowed

Example

Sr No	Particulars	Scenario I	Scenario II	Scenario III	Scenario IV
(1)	Actual cost	100	100	100	100
(2)	FMV as on 31/01/2018	200	200	50	200
(3)	Full value of consideration	250	150	150	50
(4)	Lower of (2) & (3)	200	150	50	50
(5)	Cost of Acquisition {Higher of (1) & (4)}	200	150	100	100
(6)	Capital Gains / (Loss) {3-5}	50	0	50	(50)

5 From sale of equity share in a company or unit of equity oriented fund or unit of a business trust on which STT is paid under section 112A

a	Full v	alue of	consid	leration	5a
b	Dedu				
	i	Cost	of acqu	isition without indexation (higher of iA and iB)	bi
		A	Cost	of acquisition	iA
		В	If the B1 an	long term capital asset was acquired before 01.02.2018, lower of d B2	iB
		81:	1	Fair Market Value of capital asset as per section 55(2)(ac)	B1
			2	Full value of consideration	B2
	ii	Cost	of impr	rovement without indexation	bii
	iii	Expe	nditure	wholly and exclusively in connection with transfer	biii
	iv	Total	deduc	tions (bi + bii +biii)	biv
e	Balan	ice (5a	– biv)	N N	5e
d	Less-	LTCG	thresh	old limit as per section 112A (5c - Rs. 1 lakh)	5d
e	Dedu	ction u	nder se	ections 54F (Specify details in item D below)	5e
ſ	Long.	term (anital	Gains on sale of capital assets at B5 above (5d - 5e)	6 40

â	Ful	valu	e of consideration	8a
b	Dec	luctio	ns under section 48	164 164
	i	Cost	of acquisition without indexation (higher of iA and iB)	ы
		A	Cost of acquisition	iA
		В	If the long term capital asset was acquired before 01.02.2018, lower of B1 and B2	iB
			I Fair Market Value of capital asset as per section 55(2)(ac)	BI
	_	E	2 Full value of consideration	B2_
	ii	Cost	of improvement without indexation	bii
	iii	Expe	nditure wholly and exclusively in connection with transfer	biii
	iv	Total	deductions (bi + bii +biii)	biv
c	Bal	ance (8a – biv)	8c
d	Les	s-LT	CG threshold limit as per section 112A (8c - Rs. 1 lakh)	8d
e	Dec	luctio	n under sections 54F (Specify details in item D below)	8e
f	Lor	o-ter	m Capital Gains on sale of capital assets at B8 above (8d - 8e)	

PRECAUTIONS TO BE TAKEN WHILE FILING ITR

- > Ensure that losses of previous years are correctly brought forward and set off
- ➤ Income and TDS ought to match with 26AS, if TDS provisions applicable.
- ➤ The Form 16 should match with the salary computation
- ➤ In case of co-ownership, share of house property is to be filled and gross rental received should be reported
- ➤ All deductions are filled in relevant head and not clubbed under the head 'any other allowable deduction'
- ➤ Balance sheet and Profit and loss accounts needs to filled
- ➤ Where books of accounts are not maintained relevant figures should be filled
- ➤ Additional depreciation is taken and correctly computed in the relevant schedule
- ➤ Check donation receipts having 8oG eligibility and ensure appropriate schedule of donation is filled

PRECAUTIONS TO BE TAKEN WHILE FILING ITR

- ➤ The dates in the capital gains schedule is correctly filled relevant for 234C calculations and allowability of deduction u/s 54 series
- ➤ Long term and short term capital gains earned on various assets are entered in relevant heads affects the rate of tax
- ➤ Schedule of Exempt Income is completely filled Eg: PPF Interest
- Ensure that email id and phone number is updated in "My Profile" on efiling website and in the ITR relating to the same as the income tax department is avoiding paper communications and sending across the communications via email.
- ➤ Disallowances made in audit report should be taken into account while calculating total income.
- ➤ Impact of past assessments should be taken into consideration while preparing current years return of income.

CONSEQUENCES OF FILING OF WRONG / NO INFORMATION IN ITR

- > Defective notice can be issued
- ➤ Intimation u/s 143(1)(a) –Communication proposing adjustment in the computation of income
- ➤ May lead to levy of Interest u/s 234A Eg: Non filing of Partnership details in a working partner's return of Income
- ➤ Might cause issues in scrutiny assessment and at appellate proceedings
- > Penalty may be levied for misrepresentation or suppression of facts

THE TAKEAWAY!!!



THANK YOU